



Instructions for Completing the Environmental Compliance Information Form

All applications for permits must include, on the form provided by the Agency, a completed *Environmental Compliance Information Form* [FORM # BAPA-4]. The form includes a series of questions that the applicant must answer. If you answer yes to any of the questions on this form, you must complete the Table of Enforcement Actions as follows:

1. Type of Enforcement Action: Identify each enforcement action as one of the following:
 - Administrative order (including consent orders)
 - Judgment, order, or decree
 - Criminal conviction
- 2a. Date Commenced: Provide the date each enforcement action listed was issued or commenced.
- 2b. Date Terminated: If the enforcement action listed has terminated, provide the date of termination.
3. Jurisdiction: For each listed enforcement action, indicate whether a state court, a federal court, a state agency or a federal agency was involved. Identify such court or agency.
4. Case/Docket/Order Number: Provide the case, docket or order number of each enforcement action listed.
5. Description of Violation: Provide a brief description of the violation involved in the listed enforcement action and any requirement or penalty imposed as a result of such action.

Note: You do not need to submit copies of any documents associated with any enforcement actions with your application initially, although the Agency retains the right to request these documents at a later date.